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ISSA CLEAN STANDARD

Appendix A: Building Audit Long Form

ISSA CLEAN STANDARD: MEASURING THE CLEANLINESS OF K-12 SCHOOLS



Appendix A: Building Audit - Long Form

Building Name & Location: _____

Investigators: *Primary*: _____

Others Involved: _____

Date: _____

Size of Building: _____ sq. ft. Number of Floors: _____ Grades: _____

Number of Occupants: _____ Teachers: _____ Other Staff: _____

Number of Areas Needing Immediate Attention

A: Roof/Exterior/Neighbors #: _____ Follow-up dates/initials: _____ / _____	F: Offices #: _____ Follow-up dates/initials: _____ / _____	K: Swimming Pools #: _____ Follow-up dates/initials: _____ / _____	P: Maintenance Prog SOPs #: _____ Follow-up dates/initials: _____ / _____
B: Basements/Crawl Space #: _____ Follow-up dates/initials: _____ / _____	G: Classrooms #: _____ Follow-up dates/initials: _____ / _____	L: Food Prep/Dining #: _____ Follow-up dates/initials: _____ / _____	Q: Hallways/Commons #: _____ Follow-up dates/initials: _____ / _____
C: Garage/Docks/Shops #: _____ Follow-up dates/initials: _____ / _____	H: Restrooms #: _____ Follow-up dates/initials: _____ / _____	M: Custodial/Storage #: _____ Follow-up dates/initials: _____ / _____	R: Media Centers #: _____ Follow-up dates/initials: _____ / _____
D: Entrances/Lobbies #: _____ Follow-up dates/initials: _____ / _____	I: Locker Rooms/Showers #: _____ Follow-up dates/initials: _____ / _____	N: Mechanical Rooms #: _____ Follow-up dates/initials: _____ / _____	S1: Other 1 #: _____ Follow-up dates/initials: _____ / _____
E: Stairwells/Elevators #: _____ Follow-up dates/initials: _____ / _____	J: Gymnasiums/Equipment #: _____ Follow-up dates/initials: _____ / _____	O: Auditoriums/Theaters #: _____ Follow-up dates/initials: _____ / _____	S2: Other 2 #: _____ Follow-up dates/initials: _____ / _____
TOTAL NUMBER OF AREAS NEEDING IMMEDIATE ATTENTION:			

Other Notes: _____

Adapted from:

Housekeeping Survey Form - The Ashkin Group School General Checklist - Shaughnessy, et al., University of Tulsa Indoor Air Quality Program

ISSA CLEAN STANDARD: MEASURING THE CLEANLINESS OF K-12 SCHOOLS

Section A: Roof/Exterior/Neighbors



School Building: _____

Date: _____ Page _____ of _____ Pages

Okay = 1 Needs Some Attention = 2 Needs Immediate Attention = 3	Area Name/ #	Area Name/ #	Area Name/ #	Area Name/ #	Area Name/ #
Survey Item					
Construction, renovation or other structural changes affecting cleaning					
Neighboring building activities or conditions affecting cleaning					
Fresh air intakes clear of obstructions and away from hazards					
No standing water on roofs, parking lots or grounds					
Roof in good condition (vents, roof material, drains, etc.)					
Exterior walls in good condition (paint, mortar, etc.)					
No vehicular traffic issues					
No playground or athletic field issues affecting cleaning					
Windows in good condition (clear, sealed, operational, free of damage)					
Grounds free of litter and debris					
Outdoor areas around main entrances free of excessive soil to minimize tracking					

Notes on Area: _____

Notes on Area: _____

Notes on Area: _____

Notes on Area: _____

Notes on Area: _____

ISSA CLEAN STANDARD: MEASURING THE CLEANLINESS OF K-12 SCHOOLS

Section B: Basements and Crawl Spaces



School Building: _____

Date: _____ Page _____ of _____ Pages

Okay = 1 Needs Some Attention = 2 Needs Immediate Attention = 3	Area Name/ #	Area Name/ #	Area Name/ #	Area Name/ #	Area Name/ #
Survey Item					
No evidence of moisture or standing water					
No evidence of mold, mildew or other biocontamination					
Drains and sumps free of obstructions and odors					
No evidence of high levels of dust or debris					
No evidence of insects, rodents or other pests					
No evidence of dirty or ineffective air filters, pumps, back draft dampers or fans					
No noticeable odors					
No evidence of cracks in flooring or foundation					

Notes on Area: _____

Notes on Area: _____

Notes on Area: _____

Notes on Area: _____

Notes on Area: _____

ISSA CLEAN STANDARD: MEASURING THE CLEANLINESS OF K-12 SCHOOLS

Section C: Garage/Loading Docks/Shop Areas



School Building: _____

Date: _____ Page _____ of _____ Pages

Okay = 1 Needs Some Attention = 2 Needs Immediate Attention = 3	Area Name/ #	Area Name/ #	Area Name/ #	Area Name/ #	Area Name/ #
Survey Item					
No evidence of excessive dust, trash and debris					
Materials (e.g. paints, chemicals, fuels) are organized in area with adequate ventilation (e.g. direct exhaust)					
Floors are dry and free of visible debris or soil, with floor matting systems in working order					
Vehicular exhaust is NOT impacting fresh air intakes					
Dumpster areas are dry, free of visible debris and soil					
Dumpsters covered, dry and free of visible debris and soil					
No evidence of insects, rodents or other pests					
Walls/corners in good condition, dry and free of visible soil, dusts, markings, cobwebs or stains					
Ceilings are dry, in good condition and free of visible soil, dust or stains					

Notes on Area: _____

Notes on Area: _____

Notes on Area: _____

Notes on Area: _____

Notes on Area: _____

ISSA CLEAN STANDARD: MEASURING THE CLEANLINESS OF K-12 SCHOOLS

Section D: Entrances and Lobbies



School Building: _____

Date: _____ Page _____ of _____ Pages

Okay = 1 Needs Some Attention = 2 Needs Immediate Attention = 3	Entrance #	Entrance #	Entrance #	Entrance #	Entrance #
Survey Item	_____	_____	_____	_____	_____
Entrance mats and floor grills are free of visible soil and debris, in good condition, and cover enough area to be effective					
Waste receptacles in good condition, empty and free of any visible soil					
Floors dry, in good condition and free of visible debris, soil, dust, residue and stains					
Light fixtures in good condition and free of visible soil, dust or cobwebs					
Glass doors, decorative surfaces, ledges, trim, mirrors and bright work are in good condition and free of visible soil and residue					
Windows (and coverings) in good condition, free of any visible soil, dust, residue or stains					
Door knobs, push plates, crash bars and light switches in good condition and free of visible soil or residue					
Ceilings are dry, in good condition and free of visible soil, dust or stains					
Walls/corners in good condition, dry and free of visible soil, dusts, markings, cobwebs or stains					

Notes on Entrance: _____

Notes on Entrance: _____

Notes on Entrance: _____

Notes on Entrance: _____

Notes on Area: _____

ISSA CLEAN STANDARD: MEASURING THE CLEANLINESS OF K-12 SCHOOLS

Section E: Stairwells and Elevators



School Building: _____

Date: _____ Page _____ of _____ Pages

Okay = 1 Needs Some Attention = 2 Needs Immediate Attention = 3	Stair/ Elevator Location #	Stair/ Elevator Location #	Stair/ Elevator Location #	Stair/ Elevator Location #	Stair/ Elevator Location #
Survey Item	_____	_____	_____	_____	_____
Floors, ceilings, walls, lights and elevator tracks are dry, in good condition and free of visible debris, soil, dust, residue and stains					
Bright work, hand rails and control consoles are in good condition and free of any visible soils or residue					
Steps and landings are free of visible soil and debris					
Floors, ceilings, walls, lights and elevator tracks are dry, in good condition and free of visible debris, soil, dust, residue and stains					
Bright work, hand rails and control consoles are in good condition and free of any visible soils or residue					
Steps and landings are free of visible soil and debris					
Floors, ceilings, walls, lights and elevator tracks are dry, in good condition and free of visible debris, soil, dust, residue and stains					
Bright work, hand rails and control consoles are in good condition and free of any visible soils or residue					
Steps and landings are free of visible soil and debris					

Notes on Stairwell/Elevator: _____

Notes on Stairwell/Elevator: _____

Notes on Stairwell/Elevator: _____

Notes on Stairwell/Elevator: _____

Notes on Area: _____

ISSA CLEAN STANDARD: MEASURING THE CLEANLINESS OF K-12 SCHOOLS

Section F: Offices (Including Nurse, Lounge, Mail and Copy Rooms)



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School Building: _____

Date: _____ Page _____ of _____ Pages

Okay = 1 Needs Some Attention = 2 Needs Immediate Attention = 3	Office Name/ #	Office Name/ #	Office Name/ #	Office Name/ #	Office Name/ #
Survey Item					
Floors dry, in good condition and free of visible debris, soil, dust, residue and stains					
Walls/corners in good condition, dry and free of visible soil, dusts, markings, cobwebs or stains					
Partitions (especially if fabric covered) are free of visible dust and stains					
Ceilings are dry, in good condition and free of visible soil, dust or stains					
Door knobs, push plates, crash bars and light switches in good condition and free of visible soil or residue					
Staff desks, mouse/keyboards and telephone free of visible soil, dust, debris and residue					
Waste receptacles in good condition, empty and free of any visible soil					
Plants exhibit no evidence of insect infestation, and surfaces under plants are dry and free of visible soil					
No evidence of mold, mildew or other biocontamination					
No evidence of insects, rodents or other pests					
Self contained heating/cooling units are in working order and free of visible dust, residue, mold, mildew and other biocontamination					
Mail, computer and copy equipment free of visible dust and debris					
Air vents operating correctly and free of visible soil and dust					
Windows (and coverings) in good condition, free of any visible soil, dust, residue or stains					
Light fixtures in good condition and free of visible soil, dust or cobwebs					
Soap, towel and tissue dispensers and hand dryers are operating properly and free of visible soil and residue					
<i>Number of desks / tables / cabinets</i>					

Notes on Office Name/# : _____

Notes on Office Name/# : _____

ISSA CLEAN STANDARD: MEASURING THE CLEANLINESS OF K-12 SCHOOLS

Section G: Classrooms (Including Music, Shop, Art, Science, etc.)



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School Building: _____

Date: _____ Page _____ of _____ Pages

Okay = 1 Needs Some Attention = 2 Needs Immediate Attention = 3	Room #	Room #	Room #	Room #	Room #
Survey Item					
Floors dry, in good condition and free of visible debris, soil, dust, residue and stains					
Student desks, chairs and tables are dry, in good conditions and free of visible soil, residue and markings					
Teacher's desk, keyboard/mouse and telephone free of visible soil, dust, debris and residue					
Partitions (especially if fabric covered) are free of visible dust and stains					
Ceilings are dry, in good condition and free of visible soil, dust or stains					
Air vents/filters in good condition and free of dust and obstructions					
Door knobs, push plates, crash bars and light switches in good condition and free of visible soil or residue					
White boards and chalk board free of markings and dust					
Light fixtures in good condition and free of visible soil, dust or cobwebs					
Windows (and coverings) in good condition, free of any visible soil, dust, residue or stains					
Waste receptacles in good condition, empty and free of any visible soil					
Plants exhibit no evidence of mold or insect infestation, and surfaces under plants are dry and free of soil					
No evidence of mold, mildew or other biocontamination					
No evidence of insects, rodents or other pests					
Self contained heating/cooling units are in working order and free of visible dust, residue, mold, mildew and other biocontamination					
Animal habitats (if present) are secure, free of odors, and free of visible wastes					
Walls/corners in good condition, dry and free of visible soil, dusts, markings, cobwebs or stains					
Soap, towel and tissue dispensers and hand dryers are operating properly and free of visible soil and residue					
<i>Number of student desks (or seats):</i>					
<i>Number of tables/counters:</i>					

Make notes for each Classroom on the back of this sheet.

ISSA CLEAN STANDARD: MEASURING THE CLEANLINESS OF K-12 SCHOOLS

Section H: Restrooms



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School Building: _____

Date: _____ Page _____ of _____ Pages

Okay = 1 Needs Some Attention = 2 Needs Immediate Attention = 3	RR Loc #		RR Loc #		RR Loc #		RR Loc #		RR Loc #	
	M	W	M	W	M	W	M	W	M	W
Survey Item										
Countertops, basins, toilets and urinals are free of visible soil and stains										
Floors dry, in good condition and free of visible debris, soil, dust, residue and stains										
Water faucets, toilets and urinals are operating properly										
Mirrors free of visible soil and residue, as well as marks, scratches, chips, etc.										
No noticeable odors										
No evidence of mold, mildew or other biocontamination										
Soap, towel and tissue dispensers and hand dryers are operating properly and free of visible soil and residue										
Light fixtures in good condition and free of visible soil, dust or cobwebs										
Vents are operating properly and free of visible soil and dust										
Stall doors and latches in good working order and free of visible soil and residue										
Door knobs, push plates, crash bars and light switches in good condition and free of visible soil or residue										
Waste receptacles in good condition, empty and free of any visible soil										
Floor drains free of obstructions and odors										
Ceilings are dry, in good condition and free of visible soil, dust or stains										
Walls/corners/tile in good condition, dry and free of visible soil, dusts, markings, cobwebs or stains										
Soap, towel and tissue dispensers and hand dryers are operating properly and free of visible soil and residue										
<i>Number of stalls</i>										
<i>Number of urinals</i>										
<i>Number of stalls</i>										

Notes on Restroom: _____

Notes on Restroom: _____

ISSA CLEAN STANDARD: MEASURING THE CLEANLINESS OF K-12 SCHOOLS

Section I: Locker Rooms and Showers



School Building: _____

Date: _____ Page _____ of _____ Pages

Okay = 1 Needs Some Attention = 2 Needs Immediate Attention = 3	Lck/Shw #		Lck/Shw #		Lck/Shw #		Lck/Shw #		Lck/Shw #	
	M	W	M	W	M	W	M	W	M	W
Survey Item										
Floors dry, in good condition and free of visible debris, soil, dust, residue and stains										
Walls/corners/tile in good condition, dry and free of visible soil, dusts, markings, cobwebs or stains										
Benches are dry and free of visible soil and residue										
Floor drains free of obstructions and odors										
Soap dispensers are filled, working properly and free of any visible soil or residue										
No evidence of mold, mildew or other biocontamination										
Light fixtures in good condition and free of visible soil, dust or cobwebs										
No noticeable odors										
Shower heads, faucets and handles are in good working order and free of visible soil and residue										
Door knobs, push plates, crash bars and light switches in good condition and free of visible soil or residue										
Ceilings are dry, in good condition and free of visible soil, dust or stains										

Notes on Locker/Shower: _____

Notes on Locker/Shower: _____

Notes on Locker/Shower: _____

Notes on Locker/Shower: _____

Notes on Locker/Shower: _____

ISSA CLEAN STANDARD: MEASURING THE CLEANLINESS OF K-12 SCHOOLS

Section J: *Gymnasiums and Equipment Rooms*



School Building: _____

Date: _____ Page _____ of _____ Pages

Okay = 1 Needs Some Attention = 2 Needs Immediate Attention = 3	Gym/ Room/ Name/ #	Gym/ Room/ Name/ #	Gym/ Room/ Name/ #	Gym/ Room/ Name/ #	Gym/ Room/ Name/ #
Survey Item	_____	_____	_____	_____	_____
Floors dry, in good condition and free of visible debris, soil, dust, residue and stains					
No evidence of mold, mildew or other biocontamination					
No noticeable odors					
Bleachers are free of debris and spill residue					
Wrestling mats are dry and free of visible soil and residue					
Apparatus, work-out and weight training equipment are dry and free of visible soil and residue					
Balls, toys, etc., are stored appropriately and are free of visible soil and residue					
Light fixtures in good condition and free of visible soil, dust or cobwebs					
Ceilings are dry, in good condition and free of visible soil, dust or stains					
Door knobs, push plates, crash bars and light switches in good condition and free of visible soil or residue					
Waste receptacles in good condition, empty and free of any visible soil					
Walls/corners/tile in good condition, dry and free of visible soil, dusts, markings, cobwebs or stains					
<i>Number of floor mats</i>					
<i>Number of exercise machines, weight benches, etc</i>					

Notes on Gym/Room: _____

Notes on Gym/Room: _____

Notes on Gym/Room: _____

Notes on Gym/Room: _____

ISSA CLEAN STANDARD: MEASURING THE CLEANLINESS OF K-12 SCHOOLS

Section K: Swimming Pools



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School Building: _____

Date: _____ Page _____ of _____ Pages

Okay = 1 Needs Some Attention = 2 Needs Immediate Attention = 3	Pool Name/ #	Pool Name/ #	Pool Name/ #	Pool Name/ #	Pool Name/ #
Survey Item					
Chemicals are stored properly and vented directly outdoors					
Waste receptacles in good condition, empty and free of any visible soil					
No evidence of mold, mildew or other biocontamination					
Light fixtures in good condition and free of visible soil, dust or cobwebs					
Floors dry, in good condition and free of visible debris, soil, dust, residue and stains					
Ceilings are dry, in good condition and free of visible soil, dust or stains					
Door knobs, push plates, crash bars and light switches in good condition and free of visible soil or residue					
Walls/corners/tile in good condition, dry and free of visible soil, dusts, markings, cobwebs or stains					
Pool testing and inspection record up-to-date and submitted to proper authorities					
Spectator areas dry and free of debris and soil					

Notes on Pool: _____

Notes on Pool: _____

Notes on Pool: _____

Notes on Pool: _____

Notes on Pool: _____

ISSA CLEAN STANDARD: MEASURING THE CLEANLINESS OF K-12 SCHOOLS

Section L: Food Preparation and Dining Areas



School Building: _____

Date: _____ Page _____ of _____ Pages

Okay = 1 Needs Some Attention = 2 Needs Immediate Attention = 3	Prep/ Dine Name/ #	Prep/ Dine Name/ #	Prep/ Dine Name/ #	Prep/ Dine Name/ #	Prep/ Dine Name/ #
Survey Item					
Floors dry, in good condition and free of visible food scraps, debris, soil, dust, residue and stains					
Kitchen floor mats are dry, free of food scraps/debris and in good condition					
Floor drains free of obstructions and odors					
Air vents are operating properly and free of visible soil and dust					
All surfaces that come in contact with food are free of food scraps, debris and stains					
Dining table and chair tops and undersides are in good condition and free of visible soil, residue and stains					
Appliances and cooking equipment are free of soil and residue					
Cooking and eating utensils are clean, dry and properly stored					
All food and beverages are properly stored					
Waste receptacles in good condition, covered, empty and free of any visible soil					
No evidence of insects or rodents					
No evidence of mold, mildew or other biocontamination					
Ceilings are dry, in good condition and free of visible soil, dust or stains					
Light fixtures in good condition and free of visible soil, dust or cobwebs					
Door knobs, push plates, crash bars and light switches in good condition and free of visible soil or residue					
Windows (and coverings) in good condition, free of any visible soil, dust, residue or stains					
Walls/corners/tile in good condition, dry and free of visible soil, dusts, markings, cobwebs or stains					
Grease traps are clean and free of obstructions and odor					
Grease trap chemical dispensers are working properly					
Number of cafeteria tables:					
Soap, towel and tissue dispensers and hand dryers are operating properly and free of visible soil and residue					

Make notes for each Food Preparation/Dining Area on the back of this sheet.

ISSA CLEAN STANDARD: MEASURING THE CLEANLINESS OF K-12 SCHOOLS

Section M: Custodial Closets & Storage



School Building: _____

Date: _____ Page _____ of _____ Pages

Okay = 1 Needs Some Attention = 2 Needs Immediate Attention = 3	Closet/ Room Name/ #	Closet/ Room Name/ #	Closet/ Room Name/ #	Closet/ Room Name/ #	Closet/ Room Name/ #
Survey Item					
Area is neatly organized and free of visible debris and soil					
Stored equipment is empty, free of visible soil and residue and, if charging, vented properly					
Equipment cords, extensions and battery chargers in good repair					
MSDS sheets and DOT Hazard placards are up-to-date and posted					
Eye-wash stations accessible, in working order and with current refills					
Mops and cloths in good condition and hung to dry					
Floors dry, in good condition and free of visible debris, soil, dust, residue and stains					
Drains and sinks free of visible soil, obstructions and odors					
Exhaust fans/vents are working properly and free of visible soil and obstructions					
Ceilings are dry, in good condition and free of visible soil, dust or stains					
Light fixtures in good condition and free of visible soil, dust or cobwebs					
Waste receptacles in good condition, empty and free of any visible soil					
Door knobs, push plates, crash bars and light switches in good condition and free of visible soil or residue					
Walls/corners/tile in good condition, dry and free of visible soil, dusts, markings, cobwebs or stains					
Chemicals clearly labeled and safely stored.					
Chemical dilution control system in place and in good working order					

Notes on Closet/Room/# : _____

Notes on Closet/Room/# : _____

ISSA CLEAN STANDARD: MEASURING THE CLEANLINESS OF K-12 SCHOOLS

Section N: Mechanical Rooms and Attics



School Building: _____

Date: _____ Page _____ of _____ Pages

Okay = 1 Needs Some Attention = 2 Needs Immediate Attention = 3	Room/ Area Name/ #	Room/ Area Name/ #	Room/ Area Name/ #	Room/ Area Name/ #	Room/ Area Name/ #
Survey Item					
Waste receptacles in good condition, empty and free of any visible soil					
Light fixtures in good condition and free of visible soil, dust or cobwebs					
No evidence of birds, rodents, insects, mold, mildew or other biocontamination					
Screens and barriers are in place to prevent pest entry					
Outdoor air intakes are clean and away from sources of contamination (vehicle exhaust, smoke stacks, etc.)					
Air handlers, filters and related equipment are free of dust and obstructions					
Floors dry, in good condition and free of visible debris, soil, dust, residue and stains					
Door knobs, push plates, crash bars and light switches in good condition and free of visible soil or residue					
Ceilings are dry, in good condition and free of visible soil, dust or stains					
Walls/corners in good condition, dry and free of visible soil, dusts, markings, cobwebs or stains					

Notes on Room/Area/# : _____

Notes on Room/Area/# : _____

Notes on Room/Area/# : _____

Notes on Room/Area/# : _____

Notes on Room/Area/# : _____

ISSA CLEAN STANDARD: MEASURING THE CLEANLINESS OF K-12 SCHOOLS

Section O: Auditoriums and Theaters



School Building: _____

Date: _____ Page _____ of _____ Pages

Okay = 1 Needs Some Attention = 2 Needs Immediate Attention = 3	Room Name/ #	Room Name/ #	Room Name/ #	Room Name/ #	Room Name/ #
Survey Item					
Floors dry, in good condition and free of visible debris, soil, dust, residue and stains					
Seats free of debris (top and bottom)					
Doors handles, push plates and bright work free of dust and soil					
Light fixtures in good condition and free of visible soil, dust or cobwebs					
Ceilings are dry, in good condition and free of visible soil, dust or stains					
Walls/corners in good condition, dry and free of visible soil, dusts, markings, cobwebs or stains					
Waste receptacles in good condition, empty and free of any visible soil					
Door knobs, push plates, crash bars and light switches in good condition and free of visible soil or residue					

Notes on Room Name/# : _____

Notes on Room Name/# : _____

Notes on Room Name/# : _____

Notes on Room Name/# : _____

Notes on Room Name/# : _____

ISSA CLEAN STANDARD: MEASURING THE CLEANLINESS OF K-12 SCHOOLS

Section P: Maintenance Programs and SOPs



School Building: _____

Date: _____ Page _____ of _____ Pages

<i>Okay = 1</i> <i>Needs Some Attention = 2</i> <i>Needs Immediate Attention = 3</i>	In Place?
Survey Item	
Integrated Pest Management program in place	
HVAC, elevator, pool and other systems inspection and maintenance records present and up-to-date	
Cleaning procedures and SOPs in place	
Hand hygiene program in place	
Infection control program in place	
Pandemic/outbreak plan in place	
Recycling and waste reduction plan in place	
MSDS sheets and DOT Hazard placards are up-to-date and posted	
Custodial staff training program in place	

Notes on Programs/SOPs: _____

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Section Q: Hallways and Commons (including drinking fountains and lockers)

School Building: _____

Date: _____ Page _____ of _____ Pages

Okay = 1 Needs Some Attention = 2 Needs Immediate Attention = 3	Hall/ Com Name/ #	Hall/ Com Name/ #	Hall/ Com Name/ #	Hall/ Com Name/ #	Hall/ Com Name/ #
Survey Item					
Ceilings are dry, in good condition and free of visible soil, dust or stains					
Light fixtures in good condition and free of visible soil, dust or cobwebs					
Drinking fountains clean and in good working condition					
Student lockers clean and in good working condition					
Floors dry, in good condition and free of visible debris, soil, dust, residue and stains					
Walls/corners in good condition, dry and free of visible soil, dusts, markings, cobwebs or stains					
Door knobs, push plates, crash bars and light switches in good condition and free of visible soil or residue					
Waste receptacles in good condition, empty and free of any visible soil					
Windows (and coverings) in good condition, free of any visible soil, dust, residue or stains					
Exit signs free of dust, visible and operational					

Notes on Hallway/Commons Name/# : _____

Notes on Hallway/Commons Name/# : _____

Notes on Hallway/Commons Name/# : _____

Notes on Hallway/Commons Name/# : _____

Notes on Hallway/Commons Name/# : _____

ISSA CLEAN STANDARD: MEASURING THE CLEANLINESS OF K-12 SCHOOLS

Section R: Media Centers (including library and computer lab)



School Building: _____

Date: _____ Page _____ of _____ Pages

Okay = 1 Needs Some Attention = 2 Needs Immediate Attention = 3	Room Name/ #	Room Name/ #	Room Name/ #	Room Name/ #	Room Name/ #
Survey Item					
Tables and chairs (top and underside) in good condition and free of dust, debris and stains					
Floors dry, in good condition and free of visible debris, soil, dust, residue and stains					
Computer and study carrels (desk and walls) free of visible debris, dust and stains					
Staff desks and keyboard/mouse free of dust and debris					
Stacks free of dust and debris					
Light fixtures in good condition and free of visible soil, dust or cobwebs					
Windows (and coverings) in good condition, free of any visible soil, dust, residue or stains					
Door knobs, push plates, crash bars and light switches in good condition and free of visible soil or residue					
Waste receptacles in good condition, empty and free of any visible soil					
Ceilings are dry, in good condition and free of visible soil, dust or stains					
Walls/corners in good condition, dry and free of visible soil, dusts, markings, cobwebs or stains					

Notes on Room Name/# : _____

Notes on Room Name/# : _____

Notes on Room Name/# : _____

Notes on Room Name/# : _____

ISSA CLEAN STANDARD: MEASURING THE CLEANLINESS OF K-12 SCHOOLS

Section S: Other Area 1: _____



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School Building: _____

Date: _____ Page _____ of _____ Pages

<i>Okay = 1</i> <i>Needs Some Attention = 2</i> <i>Needs Immediate Attention = 3</i>	Area Name/ # _____	Area Name/ # _____	Area Name/ # _____	Area Name/ # _____	Area Name/ # _____
Survey Item - add as needed					

Notes on Area/# : _____

Notes on Area/# : _____

Notes on Area/# : _____

Notes on Area/# : _____

Notes on Area/# : _____

ISSA CLEAN STANDARD: MEASURING THE CLEANLINESS OF K-12 SCHOOLS

Section S: Other Area 2: _____



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School Building: _____

Date: _____ Page _____ of _____ Pages

Okay = 1 Needs Some Attention = 2 Needs Immediate Attention = 3	Area Name/ #	Area Name/ #	Area Name/ #	Area Name/ #	Area Name/ #
Survey Item - add as needed					

Notes on Area/# : _____

Notes on Area/# : _____

Notes on Area/# : _____

Notes on Area/# : _____

Notes on Area/# : _____
